

Taunton Youth Football Club Community Trust

Better than last week, but not as good as next week

Taunton Youth Football Club Community Trust - Health and Safety Policy

Taunton Youth Football Club Community Trust is committed to providing a safe working, coaching, teaching and learning environment for all personnel, players and any related third parties. Responsibility for health and safety ultimately lies with the Head of Football, however, all players and personnel have a legal responsibility to do everything practicable to prevent an accident or injury to themselves and to fellow players and/or personnel.

Taunton Youth Football Club Community Trust aims to promote health and safety, so far as reasonably practicable, by ensuring:

- The provision and maintenance of safe equipment that poses no risk to health
- The provision of relevant information to players, personnel and any related third parties, including instruction, training and supervision
- The maintenance of safe environments, including a means of access in a condition that is safe and without risk to health and
- progressive identification and assessment of all risk, taking measures to eliminate or control it.

We will comply with statutory regulation on health and safety and the welfare of players, personnel and any related third parties. The health and safety and welfare of vulnerable individuals is addressed through positive action and all required and appropriately responsible members of personnel have been briefed to identify and control potentially hazardous situations/environments.

First Aid

All of our lead age group coaches are first aid certified via the FA, and carry a first aid kit with them.

Risk Assessment Procedures

Taunton Youth Football Club Community Trust will ensure that suitable and sufficient control measures are in place to reduce identified risks when they are delivering a training session or match.

In addition, the Trustees have undertaken a general risk assessment for each location where we host a training session or match. These have all been deemed to be acceptable for use by our coaches, players and parents/carers.

Before each session/match our coaches are asked to undertake a sense check to satisfy themselves that the location is still fit for purpose. If this review highlights any concerns, the coach will contact a trustee and bring this to their attention. The trustee will then decide whether the session / match can continue with appropriate control measures in place, or whether it should curtailed or abandoned.

Where we attend facilities hosted by others, we will seek to rely on any risk assessments compiled by the other party. However, our coaches will still undertake a sense check for suitability. Any concerns will be raised with the host and a decision will be taken in respect of the way forward. The coach(es) may also contact one of our trustees if further discussion/reassurance is needed.

Risk Assessments

The following assessments have been designed to identify the significant hazards presented during a training session or match and to describe how the risks arising from such hazards will be controlled.

Each assessment identifies two risk ratings; the initial risk which assesses the hazard without any design or management controls in place.

The residual rating gives an indication of the resulting level of danger once all the controls identified have been implemented.

The risk rating has been drawn from the following table:

Likelihood (L)	1 – Very Unlikely	2- Unlikely	3 – May Occur	4 - Likely	5 – Very likely	6 – Will Occur
Severity (S)	1 – Very minor injury	2 – Minor injury	3 – May result in Major / Minor injury	4 – Major injury	5 – Fatality	6 – Multiple fatalities
Who might be harmed	Coaches / Volunteers		Participants		Public	
Risk Factor	LOW No action required		MEDIUM Some Action Required		HIGH Immediate Action & Further Controls Required	

Task or activity:	Arriving / Parking		
Hazards:	Pedestrian and vehicle conflict/Musculoskeletal Injuries/Obstruction of emergency vehicle		
Likelihood:	3 – May Occur	Severity:	3 – May result in Major / Minor injury
Persons at Risk:	Coaches/Volunteers, Players, Parents/Relatives/Carers, Public.		
Existing Controls:			
<ul style="list-style-type: none"> • Emergency vehicle access/parking will be kept clear at all times • Coaches, volunteers and participants, parents/relatives/carers, public advised to follow the venue parking rules • Parking arrangements will be appropriately communicated 			
Further action required:			
<ul style="list-style-type: none"> • Appropriate separation between pedestrians and vehicles will be maintained. 			
Residual Risk Rating:	LOW		

Task or activity: Unloading/Loading of vehicles. Manual handling of equipment to location	
Hazards: Musculoskeletal injuries	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Coaches/Volunteers	
Existing Controls:	
<ul style="list-style-type: none"> • Coaches/Volunteers should not handle more than can be easily managed. • Coaches/Volunteers should be trained & use good manual handling techniques: <ul style="list-style-type: none"> - Think before lifting - Remove obstructions, - Keep the load close to the body, - Adopt a stable position with good posture, - Get a good hold - Avoid excessive flexing/twisting/leaning. • All kit and equipment being used will be contained within the recommended handling equipment e.g. sports holdall/kit bag. • Loose items to be secured in transit. • Vehicles should not be overloaded, or driver visibility should not be obstructed. 	
Further action required:	
<ul style="list-style-type: none"> • If possible, unload equipment as close to intended location as possible. 	
Residual Risk Rating:	LOW

Task or activity: Set up of training or match areas / pitch	
Hazards: Slippery, wet, uneven, dirty, dog faeces, litter, glass, large bricks and stones. Slips and trips, manual handling. Players colliding with the public. Players may fall or crash into structures.	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Players, Coaches/Volunteers, Public	
Existing Controls:	
<ul style="list-style-type: none"> • Inspection of the playing surface to ensure it is safe for the session to take place. • Coaches/ Volunteers should not handle more than can be easily managed. • Appropriate footwear to be worn depending on the surface/conditions. • Members of the public must be a minimum of 2 meters from the edge of the sidelines, further back than 3 meters is recommended at most clubs. • Pitch/playing surface and environs should be checked and hazards removed, such as glass, dogs faeces and litter. • All dug outs to be a minimum of meters from the edge of the pitch. Structures are not to be fixed within 2 meters of the sideline. 	
Further action required:	
<ul style="list-style-type: none"> • Cordon off contaminated areas. • Checks made prior to all matches/training that sharp studs are not worn. • Warn all players prior to participating that the dug out/structure is near the pitch side. • Coaches/Match Officials to insist that members of the public move back to a safe distance. 	

Residual Risk Rating:	LOW
-----------------------	------------

Task or activity: Coaching Activities	
Hazards: Sporting injuries, slips trips and falls.	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Coaches/Volunteers, Participants	
Existing Controls:	
<ul style="list-style-type: none"> • Activity area will be set up safely, clear of any slip and trip hazards e.g. uneven ground, presence of pot holes/objects. • Adequate preparation including coaches/volunteers made aware of any existing medical or physical conditions. • Effective warm up/down and stretching sessions. • Balls should be checked by Referee/Match Official/Coaches prior to games or training. • Task appropriate clothing and footwear to be worn by coaches/volunteers and participants. 	

<ul style="list-style-type: none"> • Activity rules explained to all participants before starting. • Supervision at all times by trained coaches. • All jewellery removed or taped down before any match or training session can proceed. 		
Further action required:		
<ul style="list-style-type: none"> • Planned and structured coaching sessions. • Make sure all balls are pumped to correct pressure, as per the manufacturer's guidelines. When leather/coating material peels they should be destroyed. • Coaches / Match Officials should check to make sure all jewellery is removed or taped down. 		
Residual Risk Rating:		
	LOW	

Task or activity:		Operation of Activity	
Hazards:		Inadequate First Aid Provision	
Likelihood:	3 – May Occur	Severity:	3 – May result in Major / Minor injury
		MEDIUM	
Persons at Risk:		Coaches/Volunteers, Participants.	
Existing Controls:			
<ul style="list-style-type: none"> • All coaches/volunteers carry a first aid kit with enough provision of supplies for the number of delegates. • First aid provision should be managed by the staff in control of the premises. • Any accidents or incidents should be recorded. • Adequate ambulance access must be maintained. • Qualified coaches first aid trained. 			
Further action required:			
<ul style="list-style-type: none"> • Coaches/Volunteers should have access to a first-aid kit. 			
Residual Risk Rating:			
	LOW		

Task or activity: Movement Around Facilities	
Hazards: Trips, Slips (showers, toilets footpaths etc.)	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Coaches/Volunteers, Participants.	
Existing Controls:	
<ul style="list-style-type: none"> • Coaches/ Volunteers to inspect the route and facilities ahead of movement and address any issues. • Adequate levels of supervision and instruction will be in place. • Weather conditions to be considered. 	
Further action required:	
<ul style="list-style-type: none"> • None 	
Residual Risk Rating:	MEDIUM

Task or activity: Child Protection	
Hazards: Participants vulnerable from members of the public.	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Participants.	
Existing Controls:	
<ul style="list-style-type: none"> • Ensure that participants leave the play area with a buddy (to the toilets/drink/break etc.). • Leaders' awareness of spectators at open access sessions and general public areas. • Photography has implied consent per Welcome Pack. 	
Further action required:	
<ul style="list-style-type: none"> • Brief all participants before each session. • Written objection collected from parent/guardian. • Leaders make appropriate enquiry to member of the public. 	
Residual Risk Rating:	LOW

Task or activity: Weather Conditions	
Hazards: Dehydration, heatstroke, sunburn, hypothermia, pneumonia	
Likelihood: 3 – May Occur	Severity: 3 – May result in Major / Minor injury MEDIUM
Persons at Risk: Participants, coaches, volunteers and spectators.	
Existing Controls:	
<ul style="list-style-type: none"> Regular Breaks and access to drinking water. Appropriate clothing, footwear and protection against prevailing conditions. Contingency plans for adverse weather. 	
Further action required:	
<ul style="list-style-type: none"> Assess the conditions and plan accordingly. Hats if sunny, sun screen, extra appropriate clothing if cold and/or wet. 	
Residual Risk Rating:	LOW

Task or activity: Conduct of Players	
Hazards: Dangerous Play, physical violence.	
Likelihood: 4 – Likely	Severity: 4 – Major Injury MEDIUM
Persons at Risk: Players, Coaches, officials, public	
Existing Controls:	
<ul style="list-style-type: none"> The club must play to the FA rules/guidelines. Coaches/Match Officials should caution or send off an overly aggressive player. If it is believed violence could occur, the offending player(s) should be cautioned or sent off. 	
Further action required:	
<ul style="list-style-type: none"> The club must train their players to tackle correctly and within the FA rules/guidelines. The club should remove any player from the field of play if behaving in a violent or dangerous manor. 	
Residual Risk Rating:	MEDIUM

Version 1.0 Created 05/9/21

Author Matt Crook (Trustee)

Approved by Steve Willis (Chairman) 08/12/21

Next Review Date: Monthly - On-going as Risks will materialise / change