



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	July	2019		30	June	2020

## Section A Reference and administration details

**Charity name** Taunton Youth FC Community Trust

**Other names charity is known by** N/A

**Registered charity number (if any)** 1181212

**Charity's principal address**

c/o Mr SM Willis  
 11A Mountfields Avenue  
 Taunton  
**Postcode** TA1 3BW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Willis	Chair		
2	Paul West	Director of Football		
3	Neil Cottey	Treasurer		
4	Simon Squire	Credit Control		
5	Matthew Crook	Special Projects		
6	Emily Davis	Secretary & Vice Chair		
7	Tracy Gladstone-Smith	Fundraising		
8	Mark Warner	Marketing	01 July 2019 – 10 September 2019	

### Name of senior staff members

Neil White – Welfare Officer and Administrator. Ian Thompson – Consultant Director of Coaching (from January 2020)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	A Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.
Trustee selection methods (eg. appointed by, elected by)	The club's members, or the charity trustees, may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed or as an additional charity trustee, provided the limit of 12 trustees is not exceeded.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In the second year of operating as a charity, we have reviewed our policies and updated them as necessary. Most notably, we have added a policy to provide a mechanism for members to apply for a reduction in subscriptions if they are suffering from financial hardship. We have also introduced a discount for families with siblings and established a policy for communication/interaction with separated parents.

We have continued to improve upon our systems and processes for monitoring and managing cash flow risks. This is despite the significant challenges faced in the light of Covid-19, which curtailed our activities from Mid-March until the end of our financial year. The Government's furlough scheme helped us greatly, inasmuch as we were still able to pay our coaches during the 'lockdown' period. 12 coaches were furloughed via the scheme. Without this, the refunds due to our members would have caused us financial difficulties (here, it should be noted that our accounts will show a surplus to include refund cheques which have yet to be cashed. The real financial position of the club will not emerge until these have been cleared).

The relationship with Taunton Town FC Ltd continues in the form of brand recognition and informal support (including access to the first team home games for fundraising opportunities and free access to the ground for occasional team matches). In particular, our operation of the half-time raffle at first team home matches (under license from the local authority) has assisted greatly with being able to set up our hardship policy on a basis which should be sustainable on a long term basis.

The finances, governance and management of the Youth Programme have been, and will continue to be, completely separate to and independent of the main club.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance amateur sport and promote community participation in healthy recreation through the provision of sports coaching and access to facilities for football players in school Years 6-11 who live in and around Taunton.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To encourage young people to participate in sport as a way of increasing their own personal health, and more broadly the health of their local community. In addition to teaching physical skills, we guide the children about the importance of healthy eating, about the nutrition/hydration they need to fuel their performance.

As a wider public benefit, we create opportunities for adults in the community to come together as we encourage parental involvement to support the young players.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In the coming financial year, one of our primary aims is to improve our relationships with local grass roots clubs. The provision of artificial playing surfaces in the town is poor in comparison to other population centres of similar size – and we see collaboration on exploring joint fundraising opportunities, and other points of common interest, as being fundamental to connecting better with our community.

We also wish to make our coaches available to work with local clubs to provide mentoring services – with the aim of raising both playing and coaching standards in our locality. A key driver here has been establishing a new insurance arrangement which gives us the freedom to conduct activities away from our own ‘silo’.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Notable improvements made during 2019-2020 included:

- Introduction of a financial hardship policy.
- Introduction of a separated parents’ policy.
- Introduction of an Equality policy.
- Taking over the running of the half-time raffle at Taunton Town FC home matches and increasing our own revenue as a result.
- Setting up a 6-a-side tournament to be held at Taunton Town FC (for community benefit) – NB: postponed due to Covid-19, but the lessons learned from the planning process can be taken forward into the future.
- Working with another charity to allow a number of our players to receive cardiac screening.
- Establishing formal employment agreements with our coaches to protect them and the club in the event of any disputes/disagreements.
- Successfully applying to be recognised as a Charter Standard Club with the Football Association.
- Keeping the club on a sound financial footing despite the challenges from Covid-19.

## Section E

## Financial review

**Brief statement of the charity’s policy on reserves**

The club is a non-profit making organisation which does not aim to accumulative significant reserves. The Trustees aim to have at least £3,000 working capital available at all times.

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In 2019-2020, the charity continued to generate the majority of income via membership fees paid in monthly instalments. Further monies were provided by official sponsors whose financial contributions enabled the purchase of match kits for certain year groups and the purchase of equipment. Other income was generated by fundraising and private donations.

## Section F Other optional information

N/A

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	SM Willis	
Full name(s)	Stephen Martin Willis	
Position (eg Secretary, Chair, etc)	Chair	
Date	16/10/2020	

**Independent examiners report to the Trustees of Taunton Youth FC Community Trust**

I report to the trustees on my examination of the accounts for Taunton Youth FC Community Trust ("the charity") for the year ended 30 June 2020.

**Responsibilities and basis of report**

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Michelle Ferris FCA**

Albert Goodman LLP  
Chartered Accountants  
Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 20 October 2020



## Receipts and payments accounts

For the period from	01/07/2019	To	30/06/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Player Registrations	-	-	-	-	920
Match Squad Subs	36,910	-	-	36,910	32,590
Training Squad Subs	5,213	-	-	5,213	6,882
Subscriptions to Allocate	-	-	-	-	538
Sponsorship	3,300	-	-	3,300	2,590
Fund Raising Events	245	-	-	245	115
Donations	851	-	-	851	2,004
Raffle Sales	4,815	-	-	4,815	-
Coronavirus Job Retention Scheme Grant	5,382	-	-	5,382	-
<b>Sub total (Gross income for AR)</b>	<b>56,715</b>	<b>-</b>	<b>-</b>	<b>56,715</b>	<b>45,639</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>56,715</b>	<b>-</b>	<b>-</b>	<b>56,715</b>	<b>45,639</b>
<b>A3 Payments</b>					
Subscriptions	2,400	-	-	2,400	2,403
Fines	80	-	-	80	177
Tournament Fees	-	-	-	-	225
Equipment	2,534	-	-	2,534	259
Facilities Hire	7,582	-	-	7,582	5,625
Referee Costs	1,759	-	-	1,759	1,794
Stationery and Office Costs	15	-	-	15	122
Administration & Welfare	9,522	-	-	9,522	7,820
Football Coaches	20,726	-	-	20,726	19,968
Mileage Expenses	560	-	-	560	435
Training and Courses	-	-	-	-	100
CRC Check Fees	80	-	-	80	110
Insurance	980	-	-	980	958
Licences for Administration	-	-	-	-	40
Raffle Prizes	2,400	-	-	2,400	-
Presentation and AGM Costs	226	-	-	226	-
Social events costs	411	-	-	411	-
Football Consultancy	1,320	-	-	1,320	-
Accountancy	720	-	-	720	-
<b>Sub total</b>	<b>51,314</b>	<b>-</b>	<b>-</b>	<b>51,314</b>	<b>40,036</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>51,314</b>	<b>-</b>	<b>-</b>	<b>51,314</b>	<b>40,036</b>
<b>Net of receipts/(payments)</b>	<b>5,402</b>	<b>-</b>	<b>-</b>	<b>5,402</b>	<b>5,603</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,603</b>	<b>-</b>	<b>-</b>	<b>5,603</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>11,005</b>	<b>-</b>	<b>-</b>	<b>11,005</b>	<b>5,603</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Supporters account	387	-	-
	Community Trust account	10,336	-	-
	Raffle cash	282	-	-
	<b>Total cash funds</b>	<b>11,005</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examination fee		720	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	S Willis	Steve Willis	16/10/2020	