



Trustees' Annual Report for the period

Period start date		Period end date					
From	17	Dec	2018	To	30	June	2019

Section A Reference and administration details

Charity name Taunton Youth FC Community Trust

Other names charity is known by N/A

Registered charity number (if any) 1181212

Charity's principal address

c/o Mr SM Willis 11A Mountfields Avenue	
Taunton	
Somerset	
Postcode	TA1 3BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Willis	Chair		
2	Paul West	Director of Football		
3	Neil Cottey	Treasurer		
4	Emily Davis	Secretary & Vice Chair		
5	Mark Warner	Marketing		
6	Simon Squire	Credit Control		
7	Matthew Crook	Special Projects	13 May 2019	
8	Tracy Gladstone-Smith	Fundraising	13 May 2019	

Name of senior staff members (Optional information)

Neil White – Welfare Officer and Youth Administrator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	A Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees
Trustee selection methods (eg. appointed by, elected by)	The club's members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed or as an additional charity trustee, provided the limit of 12 trustees is not exceeded.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In the first year of operating as a charity the following policies have been put in place:

- Safeguarding Policy.
- Complaints Policy.
- Privacy/Data Policy.

In addition the Trustees have introduced a number of measures to monitor and manage risks including:

- Monthly finance reports and credit control checks to secure income and manage cash flow.
- Systematic recording and reporting of all incidents and complaints
- Setting up an 'exit survey' system for leaving players/members.
- Setting up an 'end of season survey' system to drive our improvement plan.

The relationship with Taunton Town FC Ltd continues in the form of brand recognition and informal support (including access to the first team home games for fundraising opportunities, free access to the ground for occasional team matches). The finances, governance and management of the Youth Programme have been, and will continue to be, completely separate to and independent of the main club.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance amateur sport and promote community participation in healthy recreation through the provision of sports coaching and access to facilities for football players in school Years 6-11 who live in and around Taunton.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To encourage young people to participate in sport as a way of increasing their own personal health, and more broadly the health of their local community. In addition to teaching physical skills we guide the children about the importance of healthy eating, about the nutrition/hydration they need to fuel their performance.

As a wider public benefit we create opportunities for adults in the community to come together as we encourage parental involvement to support the young players.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Taunton Youth FC Community Trust officially became a charity in December 2018 but the club had been in operation for the whole season prior. The year saw a significant shift in size growing from only 3 match squads in the first year to 7 match squads in 2018-19. This growth necessitated the need for more active operational and financial management and so deliberate steps were taken to improve the governance and decision making within the Club.

Notable improvements made during 2018-19 included:

- A review of our Mission Statement to align with our charitable aims and objectives.
- The introduction of new insurance policies to cover players and coaches.
- Regular meetings of the Trustees to oversee operational management of the club and ensure future financial viability.
- Appointment of an external examiner to review and confirm the club's financial position.
- Two joint meetings with the Trustees and football coaches to explain new ways of working and reinforce purpose and ethos of the club.
- Updating the Welcome Pack to reflect the change in status of the club and provide clear information to all members.
- Increased transparency into the running of the club with details of Trustees added to the website, meetings held with parents where requested and the publication of newsletters throughout the year to explain updates and changes.
- Developing a clearer plan/strategy for fundraising activities. As an example, we have established parent representatives in each age group, for the purpose of co-ordinating and cascading information to and from the management group.

Section E

Financial review

Brief statement of the charity's policy on reserves

The club is a non-profit making organisation which does not aim to accumulate significant reserves. The Trustees have a set a goal of having at least £3,000 working capital available at all times.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In 2018-9 the charity generated the majority of income via membership fees paid in monthly instalments. Further monies were provided by official sponsors whose financial contributions enabled the purchase of match kits for certain year groups, the purchase of equipment and entry to an end of season tournament. A relatively small amount of income was generated by fundraising and private donations.

For large parts of the 2018-19 season the Club was at risk of operating in deficit. Improved credit control procedures introduced during the season and active management of the finances resulted in the season ending with a small surplus.

The trustees have a set a goal of having a minimum of £3,000 working capital available at all times. Any additional monies (if accrued) will be used to activate a new hardship policy for members who have financial challenges (currently under development) and be used to offset any increases in costs so that the contributions from members can remain at the 2019-20 season level for a number of years.

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Willis	
Full name(s)	Steve Willis	
Position (eg Secretary, Chair, etc)	Chair	
Date	09/09/19	

Independent examiners report to the Trustees of Taunton Youth FC Community Trust

I report to the trustees on my examination of the accounts for Taunton Youth FC Community Trust ("the charity") for the year ended 30 June 2019.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris ACA

Albert Goodman LLP
Chartered Accountants
Mary Street House
Mary Street
Taunton
Somerset
TA1 3NW

Date: 16 September 2019



Receipts and payments accounts

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For the period
from

01/07/2018

To

30/06/2019

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
JPL Player Registrations	920	-	-	920	-
Match Squad Subs	31,690	-	-	31,690	-
Training Squad Subs	6,882	-	-	6,882	-
JPL Subscriptions to Allocate	538	-	-	538	-
Match Squad 2019-20 Subscriptions	900	-	-	900	-
JPL Sponsorship	2,590	-	-	2,590	-
JPL Fund Raising Events	115	-	-	115	-
JPL Donations	2,004	-	-	2,004	-
Sub total (Gross income for AR)	45,639	-	-	45,639	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,639	-	-	45,639	-
A3 Payments					
JPL Subscriptions	2,403	-	-	2,403	-
JPL Fines	177	-	-	177	-
JPL Tournament Fees	225	-	-	225	-
JPL Equipment	259	-	-	259	-
JPL Facilities Hire	5,625	-	-	5,625	-
JPL Referee Costs	1,794	-	-	1,794	-
JPL Stationery and Office Costs	122	-	-	122	-
JPL Administration & Welfare	7,820	-	-	7,820	-
JPL Football Coaches	19,968	-	-	19,968	-
JPL Mileage Expenses	435	-	-	435	-
JPL Training and Courses	100	-	-	100	-
JPL CRC Check Fees	110	-	-	110	-
JPL Insurance	958	-	-	958	-
JPL Licences for Administration	40	-	-	40	-
Sub total	40,036	-	-	40,036	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,036	-	-	40,036	-
Net of receipts/(payments)	5,603	-	-	5,603	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,603	-	-	5,603	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Supporters account	123	-	-
	Community Trust account	5,436	-	-
	Raffle cash	44	-	-
	Total cash funds	5,603	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examination fee		750	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	S Willis	Steve Willis		09/09/2019