

VENUE RISK ASSESSMENT FORM- HEATHFIELD SCHOOL, TAUNTON

ASSESSMENT DETAILS:		
Area/task/activity: Premises risk assessment		
Sand based artificial pitch – Training facility – Football		
Location of premises: Heathfield School		
Address:	Heathfield Community School School Road Monkton Heathfield Taunton TA2 8PD	Name of assessor: Steve Willis
Date of assessment:		17/11/2021
Contact details:	Contact number: 01823 412396 office@heathfieldcommunityschool.co.uk	Start and end time: 19:00 – 19:40
No. of people playing:		17 (including coaches)
Name of club:		Taunton Town (Taunton Youth Football Club Community Trust)

HAZARD IDENTIFICATION	MEASURE		
Related hazard	Risk	Level (1-4)	Risk & Controls
Parking facilities – level/lighting/designated spaces	Y	2	<p>Risk: Pedestrian & vehicle conflict / injuries & emergency vehicle obstruction.</p> <p>Controls: Parking facilities will be kept clear at all times with parking in designated bays & clear access for emergency vehicles. All persons in attendance for training will be advised to follow the venue's parking rules. Appropriate segregation between pedestrians and vehicles will be observed & maintained.</p>
Facilities – disabled access Toilet and changing facilities	Y	2	<p>Access is given to use toilets. There is no use of changing rooms. Slips & trips on wet floors.</p>

			Inform school staff as Facilities management are the responsibility of the school. Fire – if indoors when an alarm activates, all players & coaches to follow the designated route towards the nearest fire exit as per signage.
Adverse weather – indoor facilities available	Y	2	Risk: Hypothermia, Pneumonia Controls: Sand based pitch which may succumb to waterlogging in the event of heavily rain / snow. Decisions will be made between the coaching staff should a training session require cancelling before or during a match due to adverse weather & the game re-arranged where necessary (contingency plans). No indoor facilities available. Appropriate clothing, footwear & protection against prevailing conditions
Storage of equipment – tables/chairs/equipment	Y	2	Risk: Musculoskeletal injuries due to unloading / loading Controls: No storage facilities on site. Coaches store & bring equipment to the venue by car. Coaches will follow standard manual handling protocols to prevent injuries & vehicles will not be overloaded or driver visibility obstructed.
Ventilation/temperature	N	1	No Risk – the training sessions are outdoors in the fresh air & during daylight
Lighting – external	Y	2	Failure of floodlights – players to follow directions of coaches away from the hardcourt and back to parents
Hazardous substances	N	1	No Risk - No exposure to any hazardous chemicals or substances as facilities used are outdoors

Kitchen facilities – hot water/cooker/food preparation	N	1	No Risk – No use of any kitchen facilities as facilities used are outdoors
First aid provision – easily accessible/accident log book/candidate emergency contacts	Y	2	Risk: Inadequate 1 st aid provision Controls: All coaching staff carry 1 st aid kits and contents are replenished by the club as and when required. All accidents / incidents are reported to the club
Using ICT equipment – OHP/projector/laptop/flipchart	N	1	No Risk – No use of any ICT equipment – OHP/projector/laptop/flipchart
Classroom facilities – fire alarms/fire exit/fire drill in place	N	1	No Risk – No use of any classroom facilities
Outdoor area – paved/artificial playing surface	Y	3	Risk: Slips, trips and falls Controls: Concreted walkway to playing area. All participants to inspect route and address any issues. Supervision in place Playing surface inspected for any debris Appropriate footwear to be worn for the surface
Goalposts – moveable	Y	2	Risk: Collisions causing injuries Controls: Coaches check pre-match that goals are secure/stable by ensuring that the brake is engaged
Venue/club has adequate insurance	N	1	Taunton Youth Football Club Community Trust has insurance in place

* Risk – Yes or No (Y/N)

*Level of risk – 1 to 4: 1= no risk, 2= low/some risk, 3= medium risk, 4= high risk